

Commissioner's Life & Health Advisory Sub-Committee for the Uniform Credentialing Form NDOI-901

The Commissioner's Life & Health Advisory Sub-Committee conducted a public meeting on Tuesday December 3rd, 2024, at 10:00 a.m. Notice of the meeting was posted in compliance with Nevada's Open Meeting Law. The recording of this meeting is available on the Division's website, [Nevada Division of Insurance \(nv.gov\)](https://www.nv.gov)

Roll Call of Members:

The following Sub-Committee Members were present:

Jeff Snyder
Jacqueline Nguyen
Catherine Vairo
Colleen Camenisch
Joy Thomas

The following Sub-Committee Members were absent:

C.J. Bawden
Brian Evans
Joseph Filippi - excused

Division of Insurance Staff in attendance:

Todd Rich
Jack Childress
Shanna Wallace
Jena Taylor

1. Call to Order/Roll Call

The meeting was called to order at 10:02 am

2. Introductory Remarks

Mr. Rich thanked everyone for their participation and thanked Mr. Childress for all the work he has done. Mr. Childress expressed that he had hoped that everything would be done by now; however, he thought it would take at least one more meeting to do so.

3. Public Comments & Discussion

Angelena Bigham, Supervisor of Network Services at Hometown Health Plan, provided public comment on NCQA requirements regarding the provision of a statement on race, ethnicity and language on the Uniform Credentialing Form. The consensus of the group was that this could be added.

Melodie Osborn, Chief Nurse Executive at Renown Health, made a recommendation to revise a statement on page 16 of the Uniform Credentialing Form regarding peer references. Ms. Osborn wanted advanced practice providers referenced as well.

Dr. Stephanie DeBoor, from the University of Nevada, Reno, Orvis School of Nursing agreed with what Ms. Osborn suggested. Dr. DeBoor also wanted to clarify that the shaded area on page 3 does apply to APRNs.

Jeff Snyder had a clarifying question regarding the Peer Reference section.

Jacqueline Nguyen stated that she agreed with the peer-to-peer references.

4. Approval of Minutes from October 22, 2024, Meeting

Colleen Camenisch moved to approve the minutes from the October 22nd meeting. Joy Thomas seconded the motion.

5. Discussion of Revised Form

Mr. Childress presented the revised form and asked if the proposed changes were acceptable. Mr. Childress also asked Ms. Nguyen if she found out whether it was necessary to keep the CAQH question in the application. Ms. Nguyen stated that she received mixed messages regarding this, so the group decided to go ahead and leave the question as is.

Ms. Nguyen also had comments on question #70 of the Uniform Credentialing Form in regard to language asking about “ever been denied...”. She wanted a specific time, like 10 years. Ms. Camenisch asked if the 10-year time period would be a problem if an organization’s bylaws specified a different time period, and Ms. Nguyen didn’t think so. Ms. Bigham stated that she preferred the “ever” language remain in order to provide a full history of the provider. Ms. Vairo, on behalf of Nevada Medicaid, stated that each organization may have their own look-back period, and that she needs to take this back to Verisk to get some insight into NCQA requirements for disclosure. Ms. Thomas agreed that the language should comply with NCQA standards, but wasn’t aware of what they were. Ms. Bigham didn’t think that NCQA had a specific look-back period.

Ms. Nguyen also stated that there were no definitions for “informal proceedings” or “investigations,” and thought that these references should instead refer to a determination. She referenced question #70(K)(2) which refers to a “final disposition”. Ms. Thomas was concerned about providing a loophole to providers to not provide the information if the language was changed. Mr. Childress asked if it would be helpful in questions such as #70(K)(1) to ask follow-up questions to see if allegations had been dropped. Mr. Snyder thought it would be helpful to add definitions for these terms as well. Mr. Childress stated that such questions could be amended to ask if there have been any investigations of “merit”, but added that a definition of “merit” would have to be added as well. Ms. Bigham stated that the look-back period for NCQA is five years. Ms. Vairo still intended on talking to her clients to see what they used as a look-back period to make sure they were all aligned. Ms. Camenisch wondered if the AMA would be able to guide the group to see what best practices would be in this area. Ms. Thomas stated that they use NCQA for that purpose.

Ms. Bigham asked about having a field for “other names”. Mr. Childress stated that it was requested previously that this question be removed; however, it could be added back in. Ms. Thomas agreed that it should be added back in.

6. Discussion of Re-credentialing Attestation/ Addendum

Mr. Childress went over the changes to the Uniform Credentialing Form – Addendum. Ms. Bigham asked how this would work for CAQH. Ms. Thomas stated that organizations could pull that information from CAQH directly. No additional changes were suggested. Mr. Childress asked for a motion to approve the Addendum. Ms. Nguyen made the motion and Ms. Camenisch seconded. The motion passed.

7. Discussion of Facilities Only Form

Mr. Childress stated that most of the work left was in regard to the facilities only form. Ms. Vairo was going to check with Verisk on this, but didn’t have any additional information for the group at this time. Mr. Childress stated that his preference was to use the shorter form, so organizations didn’t have another lengthy form to fill out. Ms. Bigham stated that Hometown Health Plan had an 8- or 9-page form that she would send to Mr. Childress to provide to the subcommittee to discuss at the next meeting. She stated that it meets NCQA, URAC and CMS standards. Ms. Vairo requested that Mr. Childress send the Hometown Health Plan facilities form to everyone, and Mr. Childress stated that he would send that form, along with the updated Uniform Credentialing form and any other information he received.

8. Public Comment & Discussion

No public comments were made.

9. Next Meeting Agenda and Scheduling of Meeting

Mr. Childress suggested January 14, 2025, for the next meeting, and the committee members agreed.

10. Adjournment

Mr. Childress adjourned the meeting at 10:42 a.m.

Respectfully submitted,
Jack Childress, APIR, PIR
Insurance Actuarial Analyst III